



J'Reneé College

Education with a Spirit of Excellence®

EMPLOYMENT APPLICATION

NAME FIRST	LAST	MI
PRESENT ADDRESS	CITY	STATE ZIP
PERMANENT ADDRESS		
TELEPHONE/CELL NUMBER	EMAIL	

POSITION

POSITION			DATE YOU CAN START	SALARY DESIRED
AVAILABILITY DAYS/ EVENINGS WEEKENDS	FULL/TIME or PART TIME	EMPLOYEE or CONSULTANT	RESUME, CV, or CONTRACT ATTACHED	CURRENT NATIONAL/REGIONAL CERTIFICATIONS
ARE YOU CURRENTLY EMPLOYED <input type="checkbox"/> YES <input type="checkbox"/> NO		IF SO, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER <input type="checkbox"/> YES <input type="checkbox"/> NO	PROFESSIONAL LICENSE	NATIONAL/REGIONAL MEMBERSHIPS
KNOWLEDGE OF ORGANIZATION (J'RENEÉ)				

EDUCATION

SCHOOL LEVEL	NAME, CITY AND STATE OF SCHOOL	NUMBER OF YEARS ATTENDED	SUBJECTS STUDIED	YEAR DEGREE/CERTIFICATE CONFERRED
HIGH SCHOOL				
COLLEGE/UNIVERSITY				
COLLEGE/UNIVERSITY				
COLLEGE/UNIVERSITY				
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL				

GENERAL	
SUBJECTS OF SPECIAL STUDY OR RESEARCH WORK	
SPECIAL TRAINING	
SPECIAL SKILLS	
PROFESSIONAL QUALITIES	
PERSONAL QUALITIES	

In Space Provided, Please Give Personal Statement of Qualifications for Position

PRESENT/FORMER EMPLOYERS			
NAME OF PRESENT OR LAST EMPLOYER			
ADDRESS	CITY	STATE	ZIP
STARTING DATE	ENDING DATE	JOB TITLE	
STARTING SALARY (ANNUAL)		FINAL SALARY (ANNUAL)	
MAY WE CONTACT YOUR SUPERVISOR YES <input type="checkbox"/> NO <input type="checkbox"/>			
NAME OF SUPERVISOR	TITLE	PHONE	
RESPONSIBILITIES			
REASON FOR LEAVING			

PRESENT/FORMER EMPLOYERS

NAME OF PRESENT OR LAST EMPLOYER			
ADDRESS	CITY	STATE	ZIP
STARTING DATE	ENDING DATE	JOB TITLE	
STARTING SALARY (ANNUAL)		FINAL SALARY (ANNUAL)	
MAY WE CONTACT YOUR SUPERVISOR YES <input type="checkbox"/> NO <input type="checkbox"/>			
NAME OF SUPERVISOR	TITLE	PHONE	
RESPONSIBILITIES			
REASON FOR LEAVING			

NAME OF PRESENT OR LAST EMPLOYER			
ADDRESS	CITY	STATE	ZIP
STARTING DATE	ENDING DATE	JOB TITLE	
STARTING SALARY (ANNUAL)		FINAL SALARY (ANNUAL)	
MAY WE CONTACT YOUR SUPERVISOR YES <input type="checkbox"/> NO <input type="checkbox"/>			
NAME OF SUPERVISOR	TITLE	PHONE	
RESPONSIBILITIES			
REASON FOR LEAVING			

NAME OF PRESENT OR LAST EMPLOYER			
ADDRESS	CITY	STATE	ZIP
STARTING DATE	ENDING DATE	JOB TITLE	
STARTING SALARY (ANNUAL)		FINAL SALARY (ANNUAL)	
MAY WE CONTACT YOUR SUPERVISOR YES <input type="checkbox"/> NO <input type="checkbox"/>			
NAME OF SUPERVISOR	TITLE	PHONE	
RESPONSIBILITIES			

REASON FOR LEAVING

REFERENCES

PLEASE GIVE THE NAMES OF 6 PROFESSIONAL REFERENCES

	NAME	MAILING ADDRESS	TYPE BUSINESS	YEARS ACQUAINTED	TELEPHONE NUMBER
1					
2					
3					
4					
5					
6					

HAVE YOU BEEN CONVICTED OF A FELONY WITHIN THE LAST FIVE YEARS? Yes No

IF YES, EXPLAIN (WILL NOT NECESSARILY EXCLUDE YOU FROM CONSIDERATION).

False information given or implied on an application form is grounds for immediate dismissal without further notice.

I hereby state that all information provided is accurate and may be verified by you. I agree that I may be discharged if J'Reneé College at any time learns of falsification or material omission in the information provided on this application form and related documents. J'Reneé College may contact my former employer in connection with the consideration of my employment with them. All references are hereby authorized to release all information which they may have relevant to my employment with them. I hereby release J'Reneé College its affiliates, successors, and assigns, and all references from any liability that might be claimed because of information provided by such referenes.

I also understand and agree that I will follow all Company policies, rules, procedures, and all other directions pertaining to my employment. I understand that J'Reneé College reserves the right to add, change, and/or delete any policies, procedures, work rules, and/or benefits at any time.

Applicant's Signature: _____

Date: _____

NO CONSIDERATION OF EMPLOYMENT WILL BE GIVEN TO ANY APPLICANT WHO DOES NOT SIGN THE ABOVE STATEMENT.

Note: Additional personal information will be required to complete benefit forms after being hired.

Thank you for showing an interest in pursuing a career with J'Reneé College.